**MONUMENT/MARKER INSTALLATION PERMIT**

* Form must be completed and delivered to Clarion City Hall within a minimum of **36 hours** prior to installation.
* Attach drawing of proposed monument
* Single grace monuments- must not be more than 36 inches in height, not less than10 inches or over 14 inches in width, and not over 30 inches in length. Double grave monuments- must not be more than 14 inches in width, not more than 48 inches in length, and not more than 36 inches in height. Flush monuments shall meet the same width and length size and be placed at the head end (West) of the space or spaces.
* A minimum 18-inch footings are required; if green area is a foot or less from neighboring lot slab, we ask that the foundations conjoin if possible.
* In accordance with City of Clarion’s code of ordinances; All monument locations must be laid out and footings depth INSPECTED AND APPROVED by city staff prior to pouring of concrete. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Monument Company requesting installation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Anticipated date of installation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name(s) on Monument: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship (if not lot owner): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lot Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cemetery Section: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lot #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Space #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Double Stone: \_\_\_\_ Single Stone: \_\_\_\_\_ Size: H\_\_\_\_\_\_\_\_\_\_\_\_\_\_ W \_\_\_\_\_\_\_\_\_ L \_\_\_\_\_\_\_\_\_\_

SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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In-house received date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Received by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of staff inspected: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of setting completion: \_\_\_\_\_\_\_\_\_\_\_\_