

The Clarion City Council met in regular session Monday December 04, 2017 at 5:00 p.m. in Council Chambers with Mayor Mike Nail presiding. Council members present were Duane Asbe, Josh Diamond, Barb Mussman, Dave Maxheimer and Andy Young. Also present were City Administrator Jordan Cook, DPW Jon DeVries, Deputy Clerk Lisa Hanson and Police Chief Steve Terhark.

Mayor Nail called the meeting to order and asked the Council if there were any conflicts with any of the agenda items, none were reported. Mayor Nail inquired if there were any citizens present to address the Council, there were none.

Motion by Mussman, seconded by Maxheimer to approve the consent agenda consisting of the minutes from November 20, 2017; financial claims from November 20 through December 03, 2017; November report; no financial transfers; no building permits; no beer/liquor permits; no sign permits no street closures. Roll call vote, Asbe, aye; Diamond, aye; Mussman, aye; Maxheimer, aye; Young, aye; consent agenda was approved.

Larry Pump, CPA presented the Council with the FY 2017 audit report. Pump stated that while the City is in good financial shape, he would like to see some of the repeated internal deficiencies corrected. Cook and Hanson both agreed to work on correcting those deficiencies. Motion by Maxheimer, seconded by Diamond to approve the audit report, all ayes approved the motion.

Greg Polzin, CFO of Iowa Specialty Hospital updated the Council on Resolution 17-50 which set the date of December 18th at 5:00 pm for a public hearing on the proposal to issue Subordinate Hospital Revenue Notes, Series 2017 in a total aggregate principal amount not to exceed \$1,700,000 for the purpose of renovating, equipping, constructing and making structural improvements to the independent living facility known as The Meadows owned and operated by Iowa Specialty Hospital – Clarion. Polzin explained when the Hospital took the project out for bids the bids came back higher than the \$1,000,000 previously approved by the Council back in September. The higher bids were the result of some additions and changes made to the original project. Motion by Diamond to approve Resolution 17-50, seconded by Maxheimer. A roll call vote was taken, Asbe, aye; Diamond, aye; Mussman, aye; Maxheimer, aye; Young, aye; Resolution 17-50 was approved.

Maurice Riley and Mary Tesdahl from the Heartland Museum advised the Council on the progress of moving the 4H school house to the Heartland Museum grounds. While the school house itself is ready to move, they have experienced a hold-up in the actual move due to coordinating the moving of the overhead lines in the path. The museum board has also discovered it may need more financial help to cover costs. Mussman felt that this would be money that could come from the Hotel Motel Tax Grants and suggested the Museum write a grant application to help with costs. A motion was made by Maxheimer and seconded by Diamond to send a recommendation to the Hotel Motel Tax Board for this project, all ayes approved.

Motion by Mussman, seconded by Young to approve pay request #1 for the 10th Avenue Water Main Replacement Project to Hennigar Construction in the amount of \$59,685.00, all ayes approved the payment.

DPW DeVries briefed the Council on the request to approve the engineering services agreement with DGR for the Airport Drainage Project. This project would help with drainage along the runway and eliminate the flooding issue that is sometimes experienced. The project will be funded with a FAA grant

covering 90 percent of the cost and the City the remaining 10 percent. Motion by Diamond to approve the agreement, seconded by Mussman and all ayes approved the motion.

The Council reviewed the proposals for upgrading the internet service shared by City Hall, Water, Fire and Police Departments. Proposals were presented from Mediacom and Goldfield Access, the City's current provider. The Mediacom proposal did come in with some cost savings however with the experiences and issues seen in the past with Mediacom added to the possible disruptions with switching providers, Young made the motion to upgrade the current service with Goldfield Access. The motion was seconded by Diamond and all ayes passed the motion.

Police Chief Terhark told the Council that the department had recently developed a new updated version of their policies and procedures manual. The manual had been distributed to the officers and they had held meetings to go through the manual and review it as a group. Terhark reported no issues with any of the changes that were implemented with the new manual. Young noted that City attorney Bordwell had written in a letter that he had "briefly reviewed the manual but certainly have not gone through it on an item by item basis". Young asked if it would be a good idea to send the manual to someone with knowledge of police procedures to review it for legality. Terhark agreed this would be a good idea.

Hanson reported that the City's employee manual was sent to Stu Cochrane, an employment law lawyer in Fort Dodge for review. The City will be hosting an Open House on Thursday Dec. 21st from 2-4 pm to recognize retirements as well as introduce the new City Administrator to the community. Swearing in of the newly elected and re-elected Council Members and Mayor will be held at the next City Council meeting on Dec. 18th.

Motion by Young, seconded by Mussman to adjourn, all ayes approved.

Respectfully Submitted,
Lisa Hanson
Deputy Clerk

Jordan Cook, City Administrator

Mike Nail, Mayor