

The Clarion City Council met in regular session on Tuesday, December 17, 2019 at 4:30 pm in the Council Chambers with Mayor Duane Asbe presiding. Present were Council members: Dave Maxheimer, Dan Hennigar, Teresa Lancaster, Jim Williams and Andy Young. Also, in attendance were City Administrator Clint Middleton, City Attorney Zach Chizek, DPW Jon DeVries and Deputy City Clerk Diane Marty

Mayor Asbe called the meeting to order and polled the council for any conflicts with the agenda. No conflicts were reported.

Mayor Asbe inquired if there were any citizens present to address the Council. Shannon Walker addressed the Council and asked if anyone had questions from her presentation at the last meeting and if so, she would put on the agenda for the next Council meeting.

Motion by Williams, seconded by Maxheimer to approve consent agenda. Young, Aye; Williams, Aye; Hennigar, Aye; Lancaster, Aye; Maxheimer, Aye.

Motion by Lancaster, seconded by Hennigar to approve Resolution (19-68) to approve 3rd pay request for Wicks Construction for work completed for the Airport. Young, Aye; Williams, Aye; Hennigar, Aye; Lancaster, Aye; Maxheimer, Aye.

Mayor Asbe stated item #2 on the agenda is to discuss the DGR Engineering Agreement for Professional Services is withdrawn.

Nick Buse from ISG stated resolution 19-69 is for the well project and materials are being stored on site and paying out as much as possible. Discussion on when to be complete and if any recourse if not done. Nick Buse stated there is insurance and a bond. Stated the well project is at 54 percent and the water main 9 percent. Motion by Hennigar, seconded by Lancaster to approve Resolution (19-69) to approve pay request for Peterson Construction for work completed for the Water System Improvements Section I. Young, Aye; Williams, Aye; Hennigar, Aye; Lancaster, Aye; Maxheimer, Aye.

Motion by Lancaster and seconded by Maxheimer to approve Resolution (19-70) to approve pay request for GM Construction for work completed for the Water System Improvement Section 3. Young, Aye; Williams, Aye; Hennigar, Aye; Lancaster, Aye; Maxheimer, Aye.

Discussion to direct Code Enforcement Officer and City Attorney to proceed with a municipal infraction for the properties located at 1304 Central Ave E owned by Che Hanson. Hennigar stated Che Hanson tried to get a much done as he could and has moved some tires out. Stated he felt if he is working on this and making progress, we need to give him time to continue. Middleton stated he met with Che Hanson and Ted Knutson and the meetings have gone well. Stated Che is wanting to put a fence in come spring and is continuing to clean the property up. Lancaster stated there has been great improvement in the property since it was last discussed at the October Council meeting. She also felt Che needed more time to continue. Dan, Clint and Ted will keep meeting with Che to create monthly goals to report to the council.

Motion by Lancaster and seconded by Young to approve Resolution (19-71) to appropriate the following TIF items for payment for fiscal year 2021. Young, Aye; Williams, Aye; Hennigar, Aye; Lancaster, Aye; Maxheimer, Aye.

Motion by Lancaster and seconded by Maxheimer to approve Resolution 19-72 to authorize and approve a Loan and Disbursement Agreement and provide for the issuance and securing the payment of \$826,000 Water Revenue Bonds, series 2019. Young, Aye; Williams, Aye; Hennigar, Aye; Lancaster, Aye; Maxheimer, Aye.

Discussion on the Servline Program renewal that we currently have. Middleton said the program is to cover water spikes in bills with insurance. The amount we collect pays for Servline. Stated the cost to the customers will go down next year. Feels this has been a life saver for people with huge leaks. Stated the

Water Dept. does a great job in getting reports for meters that are flagged as high and then data logging those addresses. Residents are then contacted that they may have a leak and explained that they can turn this into Servline for a claim.

Discussion on potential future Capital Improvements. Nick Buse from ISG presented to the Council a five-year budget with projects.

Discussion on the administration creating a Payment Agreement Plan Guideline. Middleton stated Jim Williams, himself and Diane worked on this as there were no guidelines. Middleton stated that after the 15th the water bill needs to be in drop box that evening, or you will get a \$10 fee. Sunday was the 15th and Monday everything in the office or mailbox has no fee but anything coming in during the day will get a \$10 charge. Hennigar would like to see it changed that you have Monday to pay for bill if 15th falls on weekend. City Attorney will look at changing the Ordinance to state the 16th the bill is delinquent. This will need to go through normal ordinance approval. Young asked that the payment plan be bilingual.

Middleton also stated a new shut off notice will be implemented. The new notice will have less personal information on it and will save staff a lot of time.

Middleton stated there will be a meeting tomorrow at 9:00 with a Financial Planner and anyone is invited to attend. Said the Iowa Ride meetings are going well, and committees are starting to fill up. The committees are Housing, Marketing, Food & Fun, and Entertainment. Middleton feels this will be good for the City. Middleton reported that Ally Disney with the Chamber will have an event Murder Mystery in January for anyone to attend. Middleton stated he met with the Census people and we need to hit the 3,000 mark. Said Ana is heading up the Census Counting Committee.

Terhark reported that Savannah is done with training and is back to work.

Discussion on parking spots by Fuel and felt they should be eliminated. Chizek said he would add to ordinance. Maxheimer thought the Public Safety committee should meet to make recommendations.

Chizek brought up four properties on his list and he is looking into what those total costs are. Chizek stated the liens are property are tax liens, child support and back taxes.

Mayor Asbe thanked Teresa Lancaster for her time and service. Young also added a thank you for work on some tough issues. Maxheimer thanked Teresa for being part of the City to get things done.

Lancaster thanked all for opportunity to serve on for a term. Felt it was enlightening and encouraged everyone to take time to serve. Felt this was a very eye-opening experience when you do get involved.

Motion by Lancaster to adjourn and Maxheimer seconded. Meeting adjourned.

Respectfully submitted,

Clint Middleton, City Administrator

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Duane D. Asbe, Mayor